



Guest Teacher Job Description

Status: As Needed

FLSA Classification: Hourly

Reports To: Head of School

American Indian Academy of Denver (AIAD) is an Indigenized STEAM (science, technology, engineering, arts and math) public school providing rigorous learning opportunities for 6-10th grade students.

We are committed to creating a sustainable environment where students, staff, and parents are safe, feel they belong, and are actively engaged. All variations within the identities of race, sex, gender identity, sexual orientation, ethnicity, religion, language, ability, nationality, tribal affiliation, immigration status, age, and class are honored; each member of the school community is deeply valued and provided with what they need to be healthy physically, socially, emotionally, mentally, and spiritually.

Employment at AIAD means becoming part of a community of caring and driven adults dedicated to the strengthening of indigenous peoples' self-determination, mobility and academic excellence attained through the implementation of Indigenized education. Teachers are expected to transcend western educational expectations of what curriculum should be by ever-increasingly leaning into models of fun, meaningful learning and identity development that caters to the unique needs that indigenous students have. This can include decolonized/Indigenized frameworks and pedagogies, land-based learning models, arts-based learning, social-emotional and trauma-informed teaching, mindfulness and post-trauma healing, restorative practices and classroom management, physical activity, traditional language learning, traditional ecological and ethnobotanical knowledge, oral tradition and storytelling as a means to ground content in indigenous worldview, etc.

POSITION SUMMARY

Guest Teachers perform the instructional and classroom management processes for teachers who are absent for a day or longer periods of time. Their duties include taking attendance, delivering curriculum and lesson plans assigned by the regular teacher, and overseeing the normal classroom rhythm and activities. Candidates need to be flexible in their availability.

ROLES AND RESPONSIBILITIES:

The guest teacher is expected to:

- Ensure students are on-task and supervised at all times;
- Assist regular teacher in providing direct instruction to students and lead hands-on learning experiences;
- Support other classes if needed;
- Monitor student activities in classrooms, school grounds, hallways, lunchrooms, field trips, bus loading areas, etc. and support non-instructional classroom routines such as monitoring snacks, restrooms, etc.;
- Uphold and enforce rules, administrative directives and regulations, school board policies, and local, state and federal regulations;
- Articulate and facilitate the implementation of the mission and core values of the American Indian Academy of Denver;
- Safeguard confidentiality of privileged information;
- Perform other tasks related to area of responsibilities as requested or assigned by an immediate supervisor.
-



MINIMUM REQUIREMENTS:

- Possess or have the ability to obtain [CDE substitute authorization](#) (AIAD will support candidates without this authorization to attain it);
- Has minimum of 1-year experience working with K-12 students;
- Must pass state of Colorado background check;
 - Please note, there is an out of pocket fee for background check;
- Must have strong ability to manage a classroom of students.

WHY CHOOSE AIAD?

- Empowering work environment in a community-based school dedicated to community transformation;
- \$120 for full day.

HOW TO APPLY

Fill out this preliminary [APPLICATION](#) and submit.

Email if you have any questions: teach@aiadschool.org